

## **Historic Preservation Commission**

### **Regular Called Meeting**

**September 20, 2005**

#### **Item 1. Call to Order:**

On Tuesday, September 20, 2005, the Round Rock Historic Preservation Commission met in a regular called meeting in the Planning Conference Room located at 301 W. Bagdad, Suite 210. With a quorum present, Chairman Gary Brown called the meeting to order at 5:30 p.m. Present were Commissioners David Crutchfield and Billy Huggins, and Vice-Chairperson Lynn Smith (arrived late). Also attending the meeting were Joelle Jordan, Senior Planner and Armida C. McClure, Planning Technician.

#### **Item 2. Approval of Minutes:**

##### **2.a. July 19, 2005 Regular Meeting**

Following roll call, the minutes for the July 19, 2005 meeting were reviewed. Chairman Brown's status for the July 19, 2005 meeting was changed to present instead of absent due to late arrival.

**Motion:** Commissioner Crutchfield moved to approve the minutes of the June 21, 2005 meeting as amended. Commissioner Huggins seconded the motion.

<b>Vote:</b>	Ayes:	Gary Brown David Crutchfield Billy Huggins
	Noes:	None
	Non-Voting:	Lynn Smith
	Absent:	Earl Palmer
	Abstain:	None
	Action:	Motion carried

##### **2.b. August 16, 2005 Annual Retreat**

Following approval of the July 19, 2005 minutes, the minutes for the August 16, 2005 Annual Retreat were reviewed.

**Motion:** Commissioner Huggins moved to approve the minutes of the August 16, 2005 annual retreat. Commissioner Crutchfield seconded the motion.

<b>Vote:</b>	Ayes:	Gary Brown David Crutchfield Billy Huggins
	Noes:	None
	Non-Voting:	Lynn Smith
	Absent:	Earl Palmer
	Abstain:	None
	Action:	Motion carried

### **Item 3. New Business:**

#### **3.a. Consider a request by Harriet Rutland to replace wood siding with hardie plank at 1 Poker Alley.**

Ms. Rutland provided a letter explaining her intent to replace a portion of the wood siding at 1 Poker Alley with hardie plank. Initial replacement is a for second story section (back side) facing south. The west side and porch area will need replacement as well. Ms. Rutland indicated that all previous required repairs have been completed.

The Commissioners and Ms. Rutland discussed the use of a textured finish hardie plank over a smooth finish for better appearance. The Commissioners and Ms. Rutland prefer the textured finish over the smooth finish. The current color at 1 Poker Alley is olive. Ms. Rutland indicated she will not be able to get hardie plank in olive. Ms. Rutland suggested using the gray color that was previously approved at 4 Chisholm Trail.

Ms. Jordan asked the Commissioners if they would like to place any conditions on the hardie plank selected. Commissioners agree that a hardie plank with a grained look should be selected.

**Motion:** Commissioner Crutchfield moved to approve replacement of wood siding with hardie plank at 1 Poker Alley. The Commissioners implemented a condition that the hardie plank have a grained look. Commissioner Huggins seconded the motion.

<b>Vote:</b>	Ayes:	Gary Brown David Crutchfield Billy Huggins
	Noes:	None
	Non-Voting:	Lynn Smith
	Absent:	Earl Palmer
	Abstain:	None
	Action:	Motion carried

**3.b. Adoption of Mission Statement and Goals for 2005-2006.**

Ms. Jordan indicated the Mission Statement and Goals for 2005-2006 were discussed at the Annual Retreat on August 16, 2005. Commissioner Crutchfield moved to approve the Mission Statement and Goals for 2005-2006. Commissioner Huggins seconded the motion.

<b>Vote:</b>	Ayes:	Gary Brown David Crutchfield Billy Huggins
	Noes:	None
	Non-Voting:	Lynn Smith
	Absent:	Earl Palmer
	Abstain:	None
	Action:	Motion carried

**Item 4. Old Business**

**Item 5. Planners Report and Commissioners Comments**

- Ms. Jordan introduced a document produced at the retreat that prioritizes one task under each goal.

- Would like for the Chair to have a reprieve from having task. At each meeting the Chair would ask for updates during the Planners Report and Commissioners Comments as well as monitor how each task is progressing.
- Ms. Jordan mentioned that some sort of timeline may be beneficial because the updates provided may lead to future agenda items.
- ❑ “New Town” marker for downtown.
- ❑ Plano event cancelled – unsure why.
- ❑ Elgin workshop – review of programs by Texas Historical Commission. Ms. Jordan will look up date(s) and other information about the event and pass on to Commissioner’s.
  - Preserve America Cities to be discussed at event. Discussion of funding/grants.
- ❑ Lynn Smith arrived.

#### **Item 6. Adjournment**

The meeting was adjourned at 5:55 p.m.

Respectfully Submitted,

Armida C. McClure  
Planner Technician